

# CITY OF LOS ANGELES

California



SYLMAR NEIGHBORHOOD COUNCIL

**PRESIDENT:** Kurt Cabrera-Miller

**VICE PRESIDENTS:**

**Administration:** Christian Rubalcava

**Communications:** Maria Silva

**TREASURER:** George Ortega

**SECRETARY:** Marti Marshall

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## SYLMAR NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING – MINUTES

Thursday, November 16, 2017  
Sylmar Charter High School

13050 Borden Avenue, Sylmar, CA 91342

**Minutes are a summary of business conducted at a meeting. Only the Motions and Votes are precise. These Minutes are in meeting order, not in item number order.**

### 1. **Call to Order and Pledge of Allegiance**

President Kurt Cabrera-Miller called the meeting to order at 6:37 p.m. Patti Lopez led the Pledge of Allegiance.

### 2. **Roll Call –**

The Sylmar Neighborhood Council's quorum is 11.

**16** of the 20 Board Members were present during roll call: Kathy Bloom, Cheri Blose, Hector Cabrera, Kurt Cabrera-Miller, Kathy Grubert, Greg Hoerner, Ann Job, Marti Marshall, Derek Martin, George Ortega, John Pacheco, Peter Postlmayr, Christian Rubalcava, Maria Silva, Diane Valencia, and Donald Zelaya

**1** of the Board Members arrived after roll call: Paul Dumont arrived at 6:44pm

**4** Board Members were absent: Sheldon Cabrera-Miller, Lucille Floresta, Don Neal, and Diana Rodriguez

**1** Board Members left Early: Kathy Bloom left during the break.

### 3. **Housekeeping: Speaker Cards, Recording, and Timekeeper. Welcome from Facility Host – Kurt Cabrera-Miller**

explained meeting protocol. Derek Martin welcomed us to our host facility, Sylmar Charter High School

### 4. **Public Official and Community Representative Announcements & Presentations**

- 1) **Senior Lead Officer Crawford**, eastern part of Sylmar, gave updated crime numbers up to November 11<sup>th</sup>. Officer Giron's area is increased this year: property crime is up 8.3% and violent crime is up 25%. In Officer Crawford's area property crime is down 8.1% and violent crime is down 24% from last year. The most problematic area is Foothill corridor. Officer Crawford also spoke about the arson arrest of individual who set the brush fire. The arrest could not have happened without the community members who didn't ignore what they saw and reported it right away. He commended the good reporting of the community and the good response by police and fire. Officer Crawford shared that the Senior Lead Officers are now on the Nextdoor App. They are sharing information like crime maps and trying to get community more involved like neighborhood watch. Lastly, he spoke about the reports of street racing on Hubbard in the early hours of the morning. He commented that it is hard for the police to deal with as officers are not on sight when it happens, but to please continue reporting it so it can be addressed. If people come to the board with concerns about street racing, they can be referred to him.

- i) John Pacheco asked what reduction in crime is a result of and Paul Dumont asked why the difference between the two sections of Sylmar. Officer Crawford spoke about crime coming in waves. He also said he takes personal responsibility for his area, attacks problems from multiple ways, collaborates a lot with citizens, and communicates a lot with officers on patrol and the rest of team. He spoke to the fact that Officer Giron also does these things.

- ii Diane Valencia followed up about fires which happened earlier in November. Officer Crawford shared that it was a man with a flare gun a few weeks ago and was arrested.
  - iii Maria Silva asked about how plans in action are created based on the data. Office Crawford shared about the process of Predictive Policing. The data they collect is reviewed on a daily basis. PredPole numbers and areas are created from this information and officers are assigned specific locations to be at when they aren't actively on a call or responding a situation.
  - iv Bonnie Bernard asked about how often the Nextdoor account will be checked. Officer Crawford replied that all emails & notices are directed to his work email so the account will be check while on duty. He will make sure to address his availability on Nextdoor as well.
  - v Susie Gran, a stakeholder by Jack in the Box, spoke about her problem with trespassers and drug addicts and the lack of LAPD response. Office Crawford followed up with her aside.
- 2) **Franklin Ochoa**, from Councilmember Monica Rodriguez's office, spoke about the wrap up for the Veteran's Day parade and thanked the Sylmar Neighborhood Council for their attendance and support. He is hoping to be involved earlier next year to make the parade more successful and bigger. His office is getting ready for Christmas parade, which will be held on December 9<sup>th</sup>. He also spoke on the upcoming Health Fair and Enrollment Fair. Flyers were made available on the information table and Franklin said he would email the dates to the Board.
- i Ann Job asked about Councilmember's work with the Homeless Task Force. Mr. Ochoa responded that his office is working with LA family services.

**5. Public Comment on Non-Agendized Items** within the Board's subject matter jurisdiction

- 1) **Steve Sheppard**, a stakeholder, spoke about Commercial Republic trash collection. There have been a lot of problems with their lack of trash pick up and their poor customer service. Mr. Sheppard left some cards with preferred phone number to call for public relations issue (800-773-2489 Option 7), which will ensure that a permanent record of the problem is created.
- 2) **Josephine Joshua**, a Stakeholder, came to share a story about the how disabled people are treated by the housing authority. She is a landlord in Sylmar and has a tenant who is getting housing authority assistance. Her tenant was recently notified that she must pay more than expected and must her to share room with her adult disabled son. Ms. Joshua is speaking up for her tenant and is asking for help with housing authority.
- 3) **Patty Lopez**, extended her thanks for the information on the website. She spoke about the campaign about MeToo to support women to speak up. She is planning to have a conference in December at Mission College and is working on a flyer which will she will share with Sylmar Neighborhood Council for their support. She shared her paperwork with the Board.
- 4) **Margarita Cervacio** came to publicly call on Raul Bocanegra to resign and stated her belief that people in Sacramento should not be abusing women and children. (She shared in Spanish and Christian Rubalcava translated)
- 5) **Anthony Sperl** expressed belief that any person in the state of California should not continue to serve as an elected official if they have admitted to committing a crime. He asked the Board to make a statement against any such individuals.
- 6) **Richardo Benitez**, former SNC board member and assistant to Assemblymember Lopez, came to ask for the Sylmar Neighborhood Council's support in his candidacy for State Assembly. The election is 6 months away and will be held on June 5<sup>th</sup> 2018.
- 7) **Gabino Quiroz**, director at park, came to establish relationship with the Sylmar neighborhood Council. Their Holiday Show is coming up and he is looking for support with a Christmas tree, refreshments, and decorating.

**6. City Liaison Reports:**

**Animal Services Liaisons** – Kelli Land was not in attendance.

**Budget Representatives** – Christian Rubalcava not able to get a budget advocate here due to scheduling conflict. He is hopefully the schedule will align for January's board meeting.

**City Attorney Liaisons** – Diane Valencia had nothing to report.

**DWP Liaison** – George Ortega had no new information to report.

**Homelessness Liaison** – Ann Job shared that the community assembly, though not well attended, it was an enormous source of information.

**Planning Liaisons** – Ann Job and Cheri Blose had nothing to report.

**Public Safety Liaison** – Diane Valencia deferred to her committee report later in the meeting.

**Public Works** – Christian Rubalcava shared about the cleanup event and reported that even driving by now the cleanup spot is still pretty clean. He also commended the community member who helped get rid of all the shopping carts.

**Transportation Liaison** – Don Neal was not in attendance.

7. Item Tabled from October's General Board Meeting "Youth Committee" Discussion and possible action, in regards to the formation of an Ad Hoc Committee "Youth Affairs" The Youth Affairs shall be responsible for improving the Sylmar community with an emphasis on youth stakeholders in Sylmar. Initiate programs and events that help engage youth. Serve as an opportunity to allow youth and other interested individuals to be involved with the Sylmar Neighborhood Council. The committee will address issues impacting youth in Sylmar.

**Moved** by Marti Marshall; seconded by Kathy Grubert (Motion changed)

**Discussion:** Diane Valencia commented that Ad Hoc is only for an event or short period of time. It should probably be a standing committee. She also commented that having this group attend other committee meetings would be great to get youth involved in all areas. Donald Zelaya agreed and pointed out that this will also be a committee for the youth to take ownership. Maria Silva shared her excitement about this committee and pointed out that many students need community service hours. Kathy Grubert echoed Donald Zelaya's comments and the opportunity for leadership for the youth. Mr. Zelaya's goal is to have a meeting in January or early February once outreach has happened. Peggy Courtney reminded that anyone working with youth need to be fingerprinted. Greg Hoerner commented about checking with DONE for guidance with youth.

**The motion was changed to be a Term Committee rather than an Ad Hoc Committee.**

**Vote for Term:**

**Motion Passed** by vote of the 17 eligible members present. Yes (17): Kathy Bloom, Cheri Blose, Hector Cabrera, Kurt Cabrera-Miller, Paul Dumont, Kathy Grubert, Greg Hoerner, Ann Job, Marti Marshall, Derek Martin, George Ortega, John Pacheco, Peter Postlmayr, Christian Rubalcava, Maria Silva, Diane Valencia, and Donald Zelaya; No (0) None; Abstain (0) None

**Vote for Motion:**

**Motion Passed** by vote of the 17 eligible members present. Yes (17): Kathy Bloom, Cheri Blose, Hector Cabrera, Kurt Cabrera-Miller, Paul Dumont, Kathy Grubert, Greg Hoerner, Ann Job, Marti Marshall, Derek Martin, George Ortega, John Pacheco, Peter Postlmayr, Christian Rubalcava, Maria Silva, Diane Valencia, and Donald Zelaya; No (0) None; Abstain (0) None

8. **Discussion and possible action**, to appoint Board Member Donald Zelaya as Chairperson of the "Youth Affairs Committee".

**Moved** by Ann Job; seconded by George Ortega

**Discussion:** None

**Motion Passed** by vote of the 17 eligible members present. Yes (17): Kathy Bloom, Cheri Blose, Hector Cabrera, Kurt Cabrera-Miller, Paul Dumont, Kathy Grubert, Greg Hoerner, Ann Job, Marti Marshall, Derek Martin, George Ortega, John Pacheco, Peter Postlmayr, Christian Rubalcava, Maria Silva, Diane Valencia, and Donald Zelaya; No (0) None; Abstain (0) None

9. Item Tabled from October's General Board Meeting "Budget Committee Examination" As per SNC bylaws, at least once each quarter, the President and at least one (1) other individual other than the Treasurer, who is designated by the Board, shall examine the Council's accounts and attest to their accuracy before submitting the documentation to the Department for further review.

**Christian Rubalcava moved to send item to By-laws committee for review; this was seconded by Maria Silva. After some discussion, this item was tabled.**

10. **Discussion** on the topic of the possibility, interest and/or need to open a NEW SNC Officer Position: PUBLIC RELATIONS COORDINATOR

The duties are: At the direction of the Board, shall release media statements. To solicit local media coverage of Council activities and events. To establish and maintain communication with local organizations and businesses in an effort to increase Council visibility and community involvement.

**Discussion:** Diane Valencia shared that the bylaws committee left position in as optional but voted to remove it from the executive committee where it was a required role. This position can be difficult to fill as specific skills are needed. Maria Silva said that the position can be learned. If someone is willing to do it, there shouldn't be reason not to add the position back. Diane Valencia also shared that it was David Rodriguez's (former Public Relations Coordinator and Outreach Chair) recommendation to make the role optional rather than required. He expressed that duties of this role were already encompassed by his role as the outreach chair.

11. **Treasurer's Report** – George Ortega did not have an MER to share at the meeting, as some information was not sent from the County Clerk's office. It will get sorted out as soon as possible.
12. **Discussion and possible action**, to approve an amount not to exceed \$5,000 for items necessary to promote and hold the annual "Make Your Horse Count" event scheduled in May 2018. Presented by Cheri Blose – Chair, Equestrian Committee

**Moved** by Ann Job, seconded by Kathy Grubert

**Discussion:** Cheri Blose shared that this will be 5<sup>th</sup> year and has been very successful event. She shared the background and purpose of the event. They have partnered with the Charro organizations in the area. The event may not need the full \$5,000 pending on Councilmember Rodriguez's office. They are requesting support from the city to cover tables, chairs, restrooms, and park fees. Ann Job thanked Cheri Blose for being active and expressed how much this event means to the equestrian committee. Derek Martin asked and George Ortega confirmed this is in the budget. John Pacheco asked Vanessa Serrano about DONE's position on getting sponsorship from businesses. She replied that no monetary donations can be give but the funding representative may know of other ways they can donate. Paul Dumont shared that although \$5k is 10% of the budget, the Equine Area in Sylmar is more than 10% of Sylmar so the amount makes sense.

**Motion Passed** by vote of the 17 eligible members present. Yes (17): Kathy Bloom, Cheri Blose, Hector Cabrera, Kurt Cabrera-Miller, Paul Dumont, Kathy Grubert, Greg Hoerner, Ann Job, Marti Marshall, Derek Martin, George Ortega, John Pacheco, Peter Postlmayr, Christian Rubalcava, Maria Silva, Diane Valencia, and Donald Zelaya; No (0) None; Abstain (0) None

13. **Discussion and possible action**, to approve an amount not to exceed \$200.00 for the Homeless Committee to purchase water, snacks, pizza & drinks for volunteers for the 2018 "Greater Los Angeles Homeless Count" event. This event will be in January of 2018. The Point-in-Time count is a count of sheltered and unsheltered homeless persons on a single night in January.

**Moved** by Christian Rubalcava, seconded by John Pacheco

**Discussion:** Paul Dumont noted that the board just approved \$5,000 for a horse event and this amount is only for \$200 towards the homeless. Derek Martin asked if this went by the budget committee. Kurt Cabrera-Miller responded that due to timing of the meetings, it did not go before the budget committee, but it did go to the Executive committee. There is no meeting in December so this item must be voted on in November in order for the funding to be available in January. Peggy Courtney shared that they will need about 80 volunteers for the event based on census tracks.

**Motion Passed** by vote of the 17 eligible members present. Yes (17): Kathy Bloom, Cheri Blose, Hector Cabrera, Kurt Cabrera-Miller, Paul Dumont, Kathy Grubert, Greg Hoerner, Ann Job, Marti Marshall, Derek Martin, George Ortega, John Pacheco, Peter Postlmayr, Christian Rubalcava, Maria Silva, Diane Valencia, and Donald Zelaya; No (0) None; Abstain (0) None

14. **Review & Adoption of MER** - Discussion and possible action, on the approval of the October 2017 Monthly Expenditure Report (MER)

**This item was TABLED as city clerk has not uploaded the MER due to the fact the November meeting is one week earlier in the month than per normal.**

15. **Planning & Land Use Project update.** Presented by Peter Postlmayr Update on the Foothill Blvd. DWP Water "Trunk Line". Construction to begin December 2<sup>nd</sup>. Maclay/Foothill

**Discussion:** Peter Postlmayr shared that LADWP came to the Planning and Land Use Committee (PLUC) meeting last week as a follow up from board meeting. Work in other areas has gone quickly so they will begin construction early for Area 4, starting the week after Thanksgiving. This is a start date of December 2<sup>nd</sup> rather than the planned December 17<sup>th</sup>. During construction there will only south bound traffic on Foothill. Construction is expected to continue until November 2019. Derek Martin asked about whether the south bound lane will be restricted to 1 lane. Mr. Postlmayr was unsure, but he has the actual drawings and can look it up after the meeting. John Pacheco asked if LADWP addressed whether they will patch or repave and Mr. Postlmayr said it was not discussed. Mr. Pacheco spoke that is reasonable to ask for them to repave and the issue should be negotiated. Ann Job said Councilmember Monica Rodriguez should stand up for this and it should include curb cuts and sidewalks. Peter Postlmayr noted that they will be working on the main line which is going in at same time and which serves all local businesses. Mr. Postlmayr also shared that at last General Board Meeting, LADWP said DOT would be coming to review traffic patterns and we asked for their DOT representatives to come to SNC. Diane Valencia expressed her concern about local businesses affected by the construction. She is concerned about their actually receiving the notices and the limited financial assistance that is available. We should be looking to support our local business. Kurt Cabrera-Miller asked Peter Postlmayr to connect with Don Neal (DWP committee) and Carlos Lara (Outreach) regarding connecting with community.

With regards to the Pacoima Wash, Tom from Sylmar Graffiti Busters spoke about the about pipe they are putting across the Pacoima wash will need to be vandalism proof and not just placed out there. George Ortega said that in the meeting the term they used was tunneling. Derek Martin noted that the info sheet states “Tunneling across” and “Pacoima Wash Bridge”.

**16. Recess/Meet & Greet – 8:19pm – 8:35pm**

**17. Committee Reports:**

**Executive Committee** – Kurt Cabrera-Miller gave an update on the office 13521 Hubbard St, 91342. The space is 840 sf and is 95% through the approval process with LAPD to get a stop in. They will be signing the lease this week for a lease of \$750 a month. Once LAPD comes onboard, they will cover 100% rent as they can pay rent but not maintenance or up keep. Once the key is in hand, paint and some basic updates will be done. Kathy Grubert noted that this is a momentous occasion as it has taken 2 years to get to this point and extended a special thanks to Diane Valencia and Bonnie Bernard for their work.

**Budget Committee** – George Ortega reported that there was no meeting, so there was no report.

**Bylaws Committee** – Diane Valencia will hold a meeting soon to begin work on item #9 above.

**Outreach Committee** – Christian Rubalcava reported that Carlos Lara is out sick but the cleanup day on November 4<sup>th</sup> was successful. The next one is schedule for Saturday November 18<sup>th</sup> near 16141 Foothill, Sylmar from 9am to 11am. He also encouraged everyone to attend the upcoming event at El Cariso Golf Course.

**Planning & Land Use Committee** – Peter Postlmayr shared that the McClay Highline is cleaning up the channel to take excess water from the snow melt from the Cascades over to School House Canyon which then runs into a culvert into the Pacoima grounds. It has been closed for about 50 years and this month (November) they are opening it. He also shared that the draft cannabis ordinance was discussed and business owners who own warehouses and hope to grow. He noted that it is a difficult issue and will be a while before the committee has a recommendation for the Board to review and by then it will be after the 1<sup>st</sup> of the year and people will be able to sell. The committee is still looking to address the issue of Mission College parking and is trying to get a representative to attend a meeting. Lastly, near where the Bank of America is on Foothill Blvd, they have cleared what used to be a soccer training field and are putting in a car wash.

**Homeless Services Committee** – Peggy Courtney shared about the community meeting Ann Job mentioned earlier in the meeting. The Armory won’t be ready to go for months so there is concern about a winter shelter not being available. She announced that December 14<sup>th</sup> is the next Homeless Connect Event and their next meeting is December 7<sup>th</sup>. There will not be meeting in January. She also noted that she is needing the Outreach Committee to help get volunteers for Homeless Count, which is at end of January. Paul Dumont shared that Pacoima did approve cold weather shelter which opens in 2 weeks. There should be close to 200 beds at Hope of the Valley.

**Emergency Preparedness Committee** –John Pacheco announced that the next meeting has been moved to December 28<sup>th</sup>. The CERT day has also been moved in order to get more businesses involved. As they have been handing out flyers for the event, they began collecting email addresses. Mr. Pacheco will make this information available to the Board. The new date is February 26<sup>th</sup>. Lastly, John Pacheco led the assembly in congratulations to Greg Hoerner and Janet Gibson as they have been appointed the new co-coordinators for CERT Battalion 12.

**Equestrian Committee** – Cheri Blose shared that the next meeting is scheduled for November 28<sup>th</sup>.

**Public Safety Committee** – Diane Valencia shared that next meeting is Monday December 11<sup>th</sup>. They are still working on prioritizing the list of areas to focus on for the community.

**18. Discussion on the posting of minutes** – Board members to discuss the difficulties and possible solutions to ensuring that committee meeting minutes and board meeting minutes become uploaded on to the SNC website in a more timely or effective manner.

**Discussion:** Maria Silva gave an update on the website and contact list. She shared a snapshot of website and the minutes posted there. For the General Board Meetings, we are only missing February, October and November of 2017. All of the General Board Meeting Minutes for 2016 all are posted minus November. She noted that there are a lot of minutes missing from 2015, but she wasn’t the Vice President of Communications at that point and does not have those minutes to post.

Ms. Silva shared that she posts everything she receives from the committee chairs. She has offered to all the chairs personal codes to access website so they can upload their own minutes and agendas. All that each person needs is a password and Ms.

Silva is ready to help people get trained tonight, or when convenient. Ann Job said that training session dates would be helpful. Peter Postlmayr asked for his code via email would be happy to learn in a training session or from a PowerPoint.

Diane Valencia asked if the contacts which are being added to Constant Contact are getting entered into the Early Notification System as well. Ms. Silva responded that she was not made aware of this previously but is willing to learn what to do. Kathy Grubert, Diane Valencia, and Maria Silva will sidebar this issue and get it solved.

Diane Valencia also spoke about the blank calendar and how it could be better updated. Kathy Grubert asked if chairs can make updates to calendar. Ms. Silva responded that yes, when the chairs are on the site and go to "Add Meetings", they can select "Feature on Calendar" and the calendar will update with their information. Diane Valencia clarified for all the Board that standing meetings should be on the calendar and should not necessarily wait to be listed until there is an agenda to post with it. An agenda link can be added to each calendar item when the agenda becomes available. Maria Silva will add all standing meetings to be up until June 2018.

Kathy Grubert expressed her appreciation all of Maria Silva's work and stated that it's a good idea for chairs to step up and take some of this responsibility.

19. **Secretary's Report** – Marti Marshall pointed out the Binder, which is kept on the information table, contains all of the meeting minutes, attachments, and sign in sheets for review. If board members leave during meeting, let Marti know.
20. **Approval of previous Board Meeting minutes - Discussion and possible action** to approve the meeting minutes for General SNC Board Meeting October 26, 2017.

**Moved** by Christian Rubalcava; seconded by Maria Silva

**Discussion:** Diane Valencia pointed out that there were several errors within the notes. She also noted that when the motion is made which varies from the agenda it needs to be clarified that it is different. Marti Marshall reminded the board that at the top of the minutes it states "Minutes are a summary of business conducted at a meeting. Only the Motions and Votes are precise." Maria Silva also noted that in her experience working for LAUSD, it's very difficult to do these minutes.

**Motion amended to include the changes listed by Diane Valencia and noted by Marti Marshall.**

**Motion Passed** by vote of the **16** eligible members present. Yes (13): Cheri Blose, Hector Cabrera, Kurt Cabrera-Miller, Paul Dumont, Kathy Grubert, Ann Job, Marti Marshall, George Ortega, John Pacheco, Peter Postlmayr, Christian Rubalcava, Diane Valencia, and Donald Zelaya; No (0) None; Abstain (3) Greg Hoerner, Derek Martin, and Maria Silva

21. **Discussion and possible action**, Board action to change the Board Rules under the category of Executive Committee (3<sup>rd</sup> bullet point page 3) to substitute Public Relations Officer for Secretary. Instruct Bylaws Committee Chair to amend Board Rules. To view Board Rules visit the SNC website at [www.sylmarnc.org](http://www.sylmarnc.org) Rules located in "Committees" under Bylaws.  
**Motion:** To substitute the position of Public Relations Officer for the position of Secretary in the board rules.  
**Moved** by Christian Rubalcava; seconded by Peter Postlmayr

**Discussion:** Diane Valencia commented that requests like this could just go to the committee chair.

**Motion Passed** by vote of the **16** eligible members present. Yes (16): Cheri Blose, Hector Cabrera, Kurt Cabrera-Miller, Paul Dumont, Kathy Grubert, Greg Hoerner, Ann Job, Marti Marshall, Derek Martin, George Ortega, John Pacheco, Peter Postlmayr, Christian Rubalcava, Maria Silva, Diane Valencia, and Donald Zelaya; No (0) None; Abstain (0) None

22. **Discussion and possible action**, to approve a Community Impact Statement for Council File #17-0246 (Pacoima Wash Vision Plan / Tributaries of the Los Angeles River). **The motion was provided on a separate handout.**

**Motion:** to approve Community Impact Statement as written, with amendments proposed by Kathy Grubert  
**Moved** by Diane Valencia; seconded by Derek Martin

**Discussion:** The wash area has been a problem for the community for many years and it's a new problem with the homeless population increase. Regarding the statement, Peter Postlmayr said that it all made sense except last paragraph which is confusing. It was confusing whether or not the statement was in support of the Pacoima wash vision plan. Maria Silva echoed the confusion and spoke about the boy's mother who has been speaking at schools and asking for support of plan. Ms. Valencia shared that we are not opposed with vision plan, but want safety concerns to be expedited or at least done at same time. The issue

is that the plan isn't specifically about safety. George Ortega spoke about storm drain systems and his experience on the LA River beautification project. Tom Weissbarth from Graffiti Busters brought up that rushing water is entering the damn now and it's not raining yet. More water will be coming in, and the fencing needs to be fixed right away. Kathy Grubert made some recommendations to clarify the last paragraph statement.

**Motion Passed** by vote of the **16** eligible members present. Yes (13): Cheri Blose, Hector Cabrera, Kurt Cabrera-Miller, Kathy Grubert, Greg Hoerner, Ann Job, Marti Marshall, Derek Martin, John Pacheco, Peter Postlmayr, Christian Rubalcava, Diane Valencia, and Donald Zelaya; No (3) Paul Dumont, George Ortega, and Maria Silva; Abstain (0) None  
**Board would like Diane Valencia to submit the statement once Kathy Grubert's amendments are received.**

- 23. Discussion and possible action**, to approve a Community Impact Statement for Council File #16-1160 (5101 Sepulveda Boulevard / Fire Station 88 / Modular Office Space / Fire Department)

**Moved** by Marti Marshall; seconded by Derek Martin

**Discussion:** Diane Valencia explained what the motion was about.

**Motion Passed** by vote of the **15** eligible members present. Yes (10): Hector Cabrera, Kathy Grubert, Ann Job, Marti Marshall, Derek Martin, George Ortega, Peter Postlmayr, Christian Rubalcava, Diane Valencia, and Donald Zelaya; No (2) Paul Dumont and Kurt Cabrera-Miller; Abstain (3) Greg Hoerner, John Pacheco, and Maria Silva  
*Cheri Blose was out of the room during this item/vote.*

- 24. Discussion and possible action**, to approve sending a letter to CD7 Councilwoman Rodriguez to follow up on previous requests sent to Council President, Herb Wesson on October 27, 2016, subsequent follow-ups sent to his office as well as CD7 regarding the addition of protected/permissive left-turn phasing at the intersection of Foothill Boulevard and Maclay Street. This letter reconfirms previous Board position taken in October 2016.

**Moved** by Marti Marshall; seconded by Christian Rubalcava

**Discussion:** Diane Valencia explained what the motion was about. This letter is essentially the same letter which was sent to President Wesson in 2016. We have the DOT report confirming this intersection is problematic. Last April we were told by President Wesson that he understood the issue but we would need to wait until our new Councilmember was sworn into office. Since then Ms. Valencia has been working with Franklin Ochoa but no progress has been made. He recommended formalizing the request in a letter.

**Motion Passed** by vote of the **16** eligible members present. Yes (15): Kathy Bloom, Cheri Blose, Hector Cabrera, Kurt Cabrera-Miller, Paul Dumont, Kathy Grubert, Greg Hoerner, Ann Job, Marti Marshall, Derek Martin, George Ortega, John Pacheco, Peter Postlmayr, Christian Rubalcava, Diane Valencia, and Donald Zelaya; No (0) None; Abstain (1) Maria Silva

- 25. Discussion and possible action**, to approve a letter being sent to the Los Angeles Police Department, outlining a Public Records Act request as drafted and approved by the Public Safety Committee. There is no action by the Committee attached to this request, nor is the committee requesting or suggesting a position, the information/data being requested will serve as the basis for a project the committee is working on.

**Discussion:** Diane Valencia explained what the motion was about and that this is only a request for information. Donald Zelaya asked why the letter states "the committee believes this is available" as opposed to the "the information is publicly available". Christian Rubalcava agreed with Diane Valencia that a request like this should be able to be made without going before the board. Paul Dumont asked for more information about what the project Diane Valencia is working on. She shared that it's about looking at response times and to do that they need more information more than available on websites. Bonnie Bernard, a stakeholder, expressed her agreement that committee should be able to fact find without going to board.

**This item was removed**

- 26. Board Member Comments / Announcements**

**Maria Silva**– Expressed her desire for Public Safety to have more time allotted to them when they have large items like numbers 22-25, then perhaps these topics could be made with a presentation to give the board and stakeholders more background information.

**John Pacheco** – Commiserated with Public Safety Committee as there is a lot to do getting the committee going and expressed his support toward the numbers of items which were brought to the board at this meeting.

**Kurt Cabrera-Miller** would like the executive committee to explore consent calendars/agendas which allow for similar items to be voted on collectively. More information to follow.

**27. Future Agenda Items**

Write to Executive Board by email at [ExecutiveBoard@SylmarNC.org](mailto:ExecutiveBoard@SylmarNC.org) or by mail at:  
Executive Board c/o Sylmar Neighborhood Council, P.O. Box 921023, Sylmar, CA 91392-1023

The next General Board meeting will be:  
Thursday January 25, 2017 at 6:30pm  
Sylmar Charter High School, 13050 Borden Ave, Sylmar, CA 91342

**28. Closing Remarks, Acknowledgements, and Adjournment.** Adjourned at 9:52pm.