



Officers

President: Tammy Flores
Vice President of Administration: Diane Valencia
Vice President of Communications: Maria Silva
Treasurer: Alejandro Guerrero
Public Relations Coordinator: David Rodriguez

SYLMAR NEIGHBORHOOD COUNCIL
SPECIAL BOARD MEETING & RETREAT – Minutes
June 4, 2016; 10:00 A.M.
Los Angeles Public Library, 14561 Polk Street, Sylmar, CA 91342
Tammy Flores, President

Sylmar Neighborhood Council General Board Minutes are a summary, not an exact, word-for-word transcript of what was said at the Meeting. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about a particular issue or project.

1. **Call to Order and Pledge of Allegiance.** The meeting was called to order at 10 a.m.; Diana Rodriguez led the Pledge of Allegiance.
2. **Roll Call, Housekeeping and Welcome.** Present were Wilson Bell, Kurt Cabrera-Miller, Lucille Floresta, Alex Guerrero, Gregory Hoerner, Francis Hughes, Ann Job, John Pacheco, Peter Postlmayr, David Rodriguez, Diana Rodriguez, Christian Rubalcava, Maria Silva, Diane Valencia and Tammy Flores. Kathy Bloom and Cheri Blose arrive at 10:09 a.m. Also present were stakeholders Amanda Bloom, Bonnie Bernard, Patricia Rau, and Bonnie (last name not recorded).
3. **Housekeeping: Sign-In Sheets and Welcome** — Tammy Flores, President.
4. **Public Comment.** David Kane was present to ask for support in the amount of \$2,500.00 for the Kids Fitness Challenge scheduled for September 3rd and 4th. He stated that they are a non-profit organization.
5. **Team Building.** Diana Rodriguez and Kurt Cabrera-Miller led the group in defining the “SNC Man.” Members gathered themselves groups and each defined what specific attributes meant to them. When all was done, Diana explained how the “SNC Man” was the Board.
5. **Discussion, participation and possible action of the Board Retreat.**
 - a. **Diane Valencia** presented an overview regarding the importance of the Bylaws, Board Rules and Code of Conduct. This included, as well, agendas and posting, and parliamentary procedure as defined in “The Standard Code of Parliamentary Procedure.” Ms. Valencia also let all know that currently all but four members were compliant with the necessary training. Those not in compliance would be unable to vote on funding matters.
Appointment of Sergeant-at-Arms. Frank Hughes and Greg Hoerner were nominated by Tammy Flores. The vote was unanimous on reverse vote of 17 Yes, 0 No, 0 Abstaining.
 - b. **Alex Guerrero** went over Funding and Budget matters and the need to think ahead.
 - c. **Creation of Liaisons to the City Departments.**
Appointment of Parliamentarian. This was tabled for further discussion.
Appointment of Chair of Emergency Preparedness Committee. John Pacheco was nominated by Tammy Flores. 1st by Kurt Cabrera-Miller, 2nd by Greg Hoerner. The vote was unanimous on reverse vote of 17 Yes, 0 No, 0 Abstaining.
David Rodriguez presented his view of Outreach and ways to accomplish his goals as Public Relations Coordinator and Outreach Committee Chair.
 - d. **Maria Silva** did a presentation regarding the new layout of the SNC website and how she planned on fulfilling her duties as VP of Communications.
- Lunch Break.** There was a short break for lunch.
- h. **Further designation of SNC Liaisons to City Departments.**
Public Safety. Greg Hoerner and Diane Valencia were nominated. 1st by Wilson Bell; 2nd by Kurt Cabrera-Miller. The vote was unanimous on reverse vote of 17 Yes, 0 No, 0 Abstaining.

John Pacheco had to leave.

Animal Services. Amanda Bloom and Kelly Land were nominated. 1st by Christian Rubalcava; 2nd by Cheri Blose. The vote was

P.O. Box 921023, Sylmar, CA 91392-1023 • Telephone (818) 833-87377 • Email: Board @SylmarNC.org • Website: www.SylmarNC.org

unanimous on reverse vote of 16 Yes, 0 No, 0 Abstaining.

Budget Representative. Ann Job and Christian Rubalcava were nominated. 1st by David Rodriguez; 2nd by Wilson Bell. The vote was unanimous on reverse vote of 16 Yes, 0 No, 0 Abstaining.

City Attorney. Diane Valencia was nominated; Tammy Flores is automatically nominated according to the rules. 1st by Wilson Bell; 2nd by Greg Hoerner. The vote was unanimous on reverse vote of 16 Yes, 0 No, 0 Abstaining.

Public Works. Christian Rubalcava was nominated. 1st by David Rodriguez; 2nd by Maria Silva. The vote was unanimous on reverse vote of 16 Yes, 0 No, 0 Abstaining.

Planning. Ann Job and Cheri Blose were nominated with Lucille Floresta as backup. 1st by David Rodriguez; 2nd by Peter Postlmayr. The vote was unanimous on reverse vote of 16 Yes, 0 No, 0 Abstaining.

Transportation. Wilson Bell was nominated. 1st by Diana Rodriguez; 2nd by Greg Hoerner. The vote was unanimous on reverse vote of 16 Yes, 0 No, 0 Abstaining.

DWP. Penelope McMillian was nominated but as she was not present to accept; this position will be filled at a later date.

Christian Rubalcava and Cheri Blose had to leave.

Appointment of Community Impact Statement Liaisons (CIS). Maria Silva, Diane Valencia, Diana Rodriguez, Wilson Bell and Tammy Flores were nominated. David Rodriguez made the motion and Frank Hughes 2nd. The vote was unanimous on reverse vote of 14 Yes, 0 No, 0 Abstaining.

g. Pole Banners. Ann Job presented three designs for pole banners, both in English and Spanish, for the Board to view.

Formation of Non-Standing and Ad Hoc Committees.

Laurie Fadness requested the formation of an Ad Hoc Committee for a Sylmar sign. This matter will be taken up at the next Board meeting.

The Emergency Preparedness Committee was formed as above.

There was discussion as to the difference between the Standing and Non-Standing Committees. The difference between the Non-Standing and Ad Hoc Committees is that the Ad Hoc is for a specific duration. The following committees were discussed for formation — Homelessness, Communications (as a sub-committee of the Outreach Committee), Education, Senior, Public Works/Government Affairs, and Beautification. The nomination of the Chairs will take place at the next General Board Meeting.

6. Reflections, lessons learned by Board Members. Ann Job expressed her good feeling at the involvement of this new Board and is positive going forward. Wilson Bell concurred. The general feeling of the Board is positive.

7. Adjournment. The meeting adjourned at 2:26 p.m.

Minutes by Patricia Rau.